



**POSITION:** Head Nurse

**STATUS:** Permanent  
Full-time

**PLACE:** To be determined

## **JOB DESCRIPTION**

The head nurse is responsible for supervising the care and coordinating the work schedule for the nurses, the auxiliary nurses and all personnel involved in the nursing care of the patients. The head nurse evaluates the needs of the patients and assures that the necessary care is given. He/she establishes, coordinates and surveys the quality of the care given by the nurses as well as the other areas of health care. The head nurse is responsible for putting into place policies and procedures for the nursing unit, administers the budgets, and assures the availability of the products and equipment necessary. He/she participates in the selection, evaluation and professional training of the nursing personnel and participates unsparingly in the care of the patients.

## **QUALIFICATIONS REQUIRED**

- ✓ College or university degree in nursing
- ✓ Certificate of the Order of Nursing of Quebec
- ✓ 5 to 7 years experience as nurse
- ✓ Good experience in supervision of personnel
- ✓ Capable of reacting quickly
- ✓ Tolerant of stress
- ✓ Team spirit
- ✓ Adaptable
- ✓ Client oriented

This job description is not to be considered complete, as each individual may be expected to accomplish different tasks associated with the objectives envisioned by the company.

We advocated equal opportunity in matters of employment.  
Only applicants selected shall be contacted.